

**AUTHORITY TO STOP/ALTER HIERARCHY**  
**DIRECT DEBIT (S)** *(delete not applicable)*

Member Number: \_\_\_\_\_ Member Name: \_\_\_\_\_

Please **STOP** - Nominated Direct Debit Authority(s) *(List below)*  **OR**  
All Direct Debits Authorities *(Only utilise if closing down & paying shares out – List below)*

Remitter No: \_\_\_\_\_ Name: \_\_\_\_\_ Date last debited: \_\_/\_\_/\_\_ Lodgement Ref. \_\_\_\_\_

Remitter No: \_\_\_\_\_ Name: \_\_\_\_\_ Date last debited: \_\_/\_\_/\_\_ Lodgement Ref. \_\_\_\_\_

Remitter No: \_\_\_\_\_ Name: \_\_\_\_\_ Date last debited: \_\_/\_\_/\_\_ Lodgement Ref. \_\_\_\_\_

Remitter No: \_\_\_\_\_ Name: \_\_\_\_\_ Date last debited: \_\_/\_\_/\_\_ Lodgement Ref. \_\_\_\_\_

Have you advised the member: If at a later date they wish to restart direct debits for this supplier(s) they will need to contact the Bank so that the stop can be removed.

Stop via “Maintain All Direct Debit Authorities”

Issue confirmation of transaction- issue printout, via screen dump of 0\$54 and give to member

**DIRECT DEBIT HIERARCHY**

Please list S accounts in order of preference for **ALL** Direct Debits to be taken from

S\_ S\_ S\_ S\_ S\_

Alter Hierarchy via “Maintain All Direct Debit Authorities”, enter accounts to be debited

Issue confirmation of transaction- issue printout, via screen dump of 0\$54 and give to member

**OR**

List remitter **NUMBER & NAME** for individual direct debit hierarchies.

\_\_\_\_\_ S\_ S\_ S\_ S\_ S\_

\_\_\_\_\_ S\_ S\_ S\_ S\_ S\_

Alter Hierarchy for individual direct debits via “Maintain All Direct Debit Authorities”

Issue confirmation of transaction- issue printout, via screen dump of 0\$54 and give to member

Members Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

***Office Use Only***

Actioned by: \_\_\_\_\_ Date: \_\_/\_\_/\_\_ Checked: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

- Scan and save in P/BranchRequests
- Email [admin@heritageisle.com.au](mailto:admin@heritageisle.com.au) to advise form loaded
- File in members file